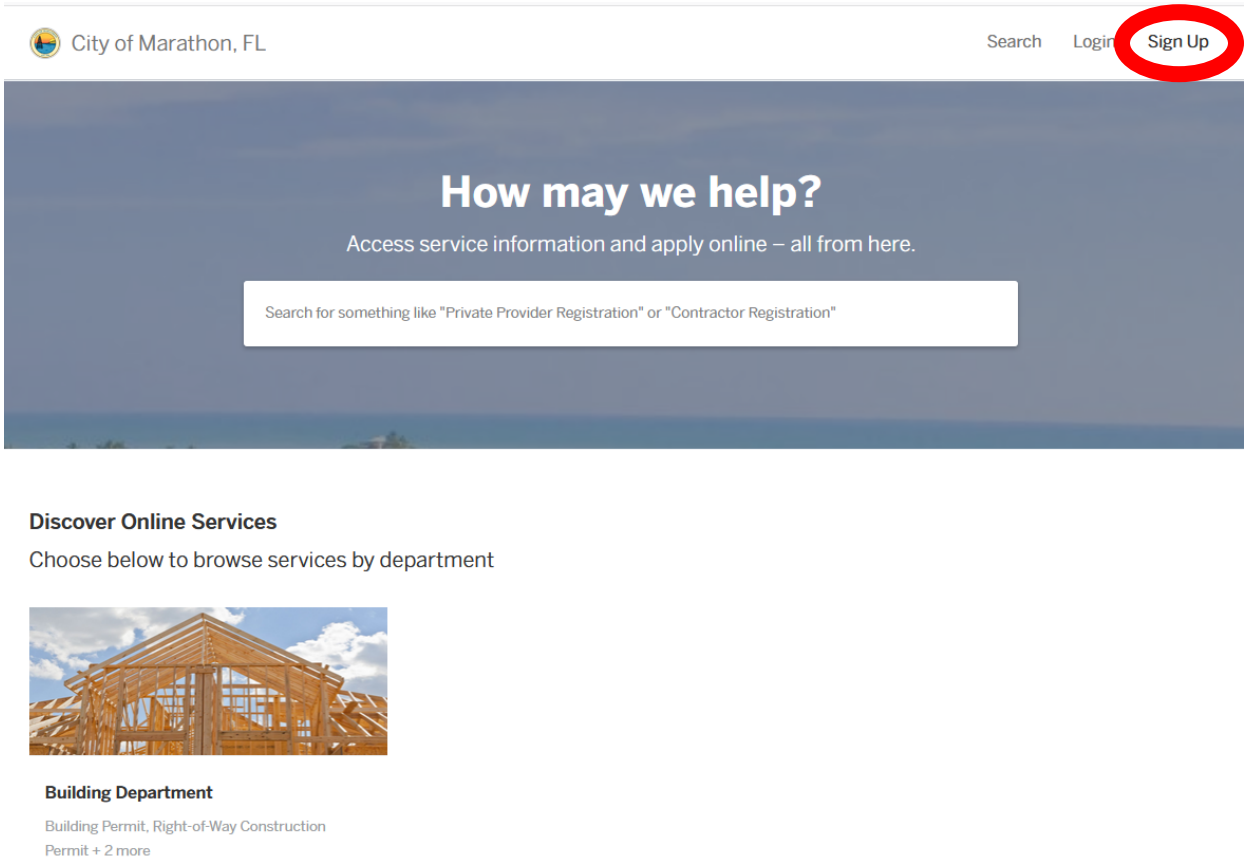
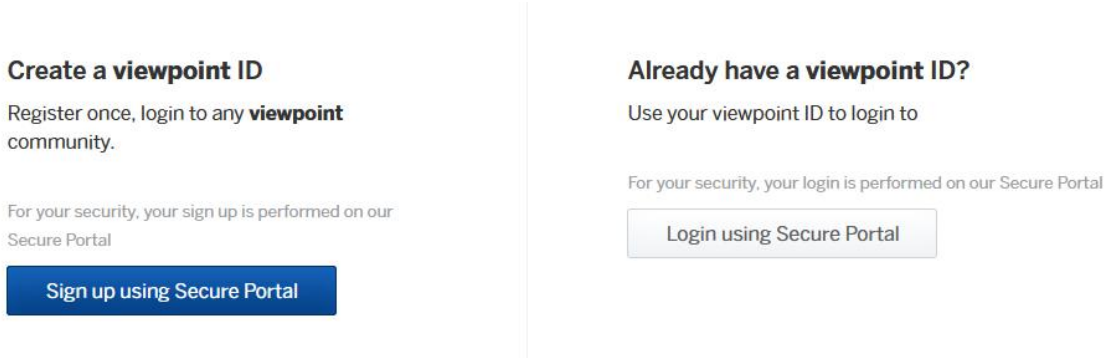
HOW TO CREATE AN ACCOUNT AND REGISTER IN THE NEW SYSTEM

- Go to https://marathonfl.viewpointcloud.com/
- Click on sign up

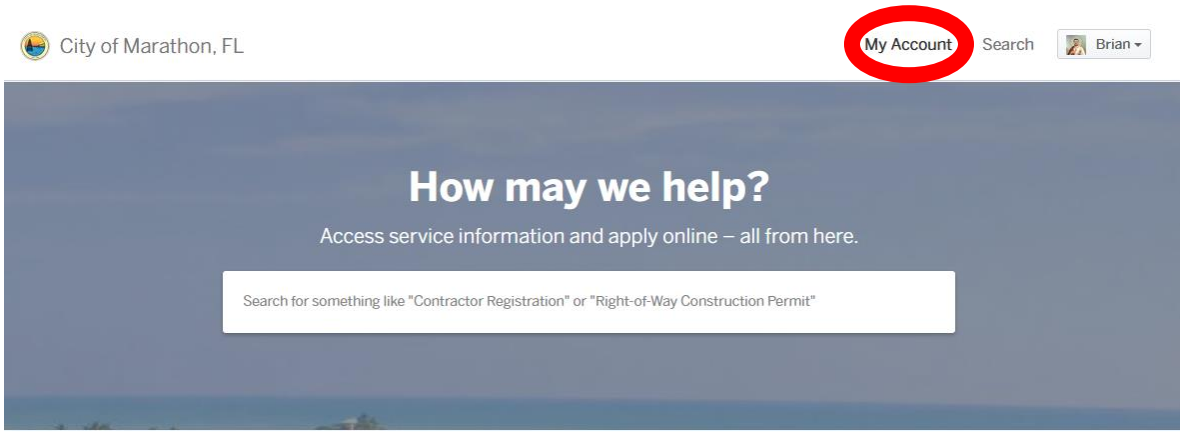


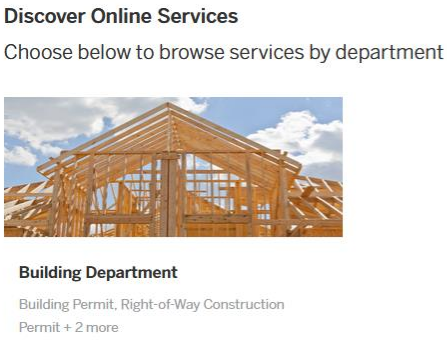
- Click on sign up using secure portal



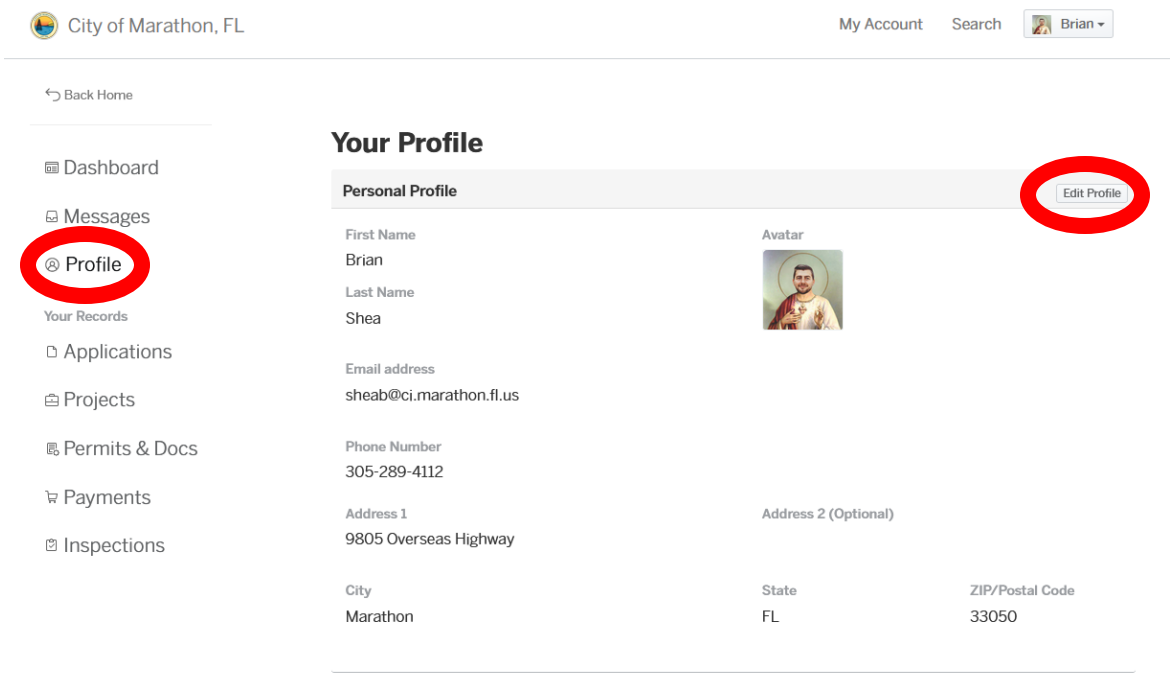
- Enter your email address and password

- Email Inspections@ci.marathon.fl.us and provide the email you used to register, so that we can link you to your old account. Once we link you to your old account, we will notify you.
- When you are notified log into your account and click on My Account.

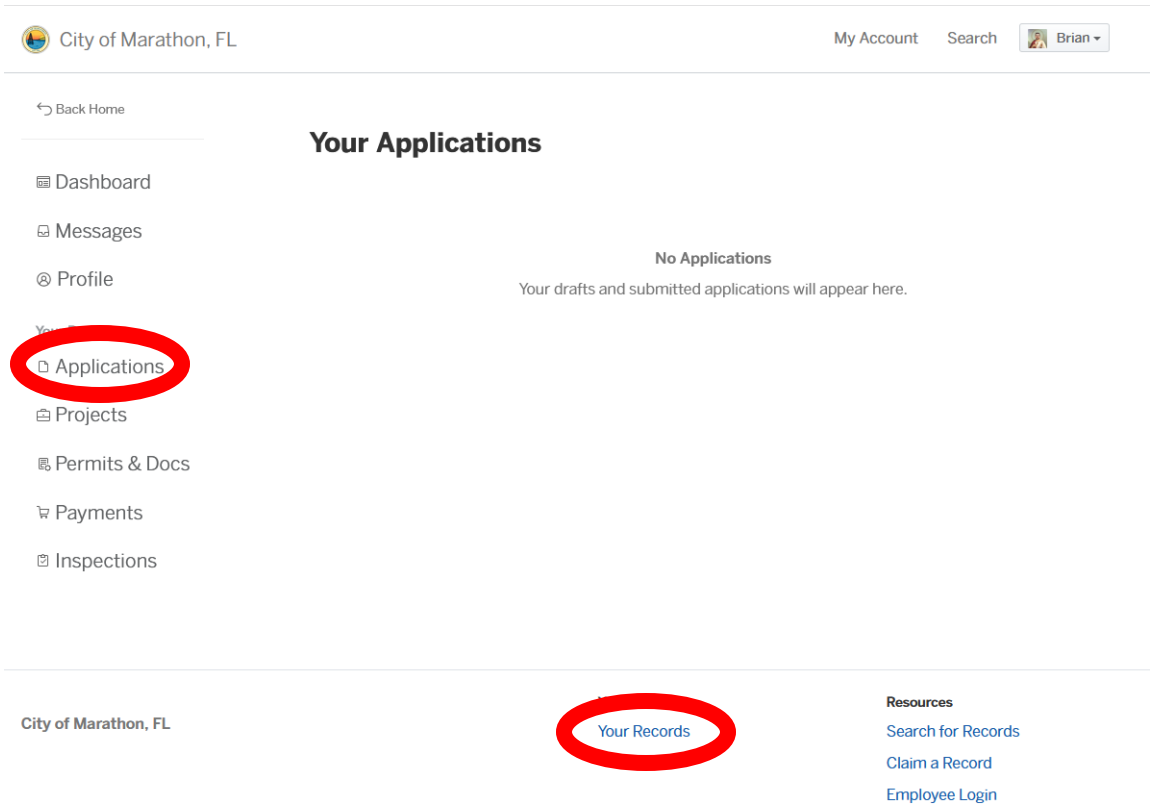




- Go to Profile and edit your profile with qualifier's information.



- Click on Applications and you will see a draft of a contractor's registration application. Click on it and update any information needed and on the very last step of the application you will need to upload State licenses, occupational license, general liability, workman's comp and if you have any agents then you will also upload the agent forms.



- Once you have submitted the updated contractor registration it will notify us so that we can start linking you to your permits.
- You can also click the link at the bottom of the page to see all of your records.
- If you have any open permits that you need immediate assistance with linking, provide the permit numbers by responding to the original email sent notifying you of your linked account.